

Meeting Notes Barrow Upon Soar Good Neighbour Scheme 3rd Annual General Meeting 27th July 2022 Conservative Club	
Current Officers of the Scheme:	Karen Selby – Chair, Nick Thomas – Treasurer Laura Gibson – Safeguarding Officer, Annette Richardson – Secretary
Current Steering Group Members:	Ginnie Willcocks, Alison Bowley
All Attendees:	Karen Selby, Nick Thomas, Laura Gibson, Annette Richardson, Ginnie Willcocks, Rose Ball, Andy Northcote Smith, Sue Preston, Angie Sharpe, Sharon Gudger, Alan Willcocks
Apologies:	Vanita Patel, Sandie Forrest, Joyce Whowell, Terri Davies, Penny Margetts
Item	Description
1	Welcome and Apologies (Chair)
	Our new Chair, Karen Selby, introduced herself and welcomed everyone our third AGM for Barrow Good Neighbour Scheme. Karen thanked the previous Chair, Joyce Whowell, for all of her hard work helping to set up the scheme. Apologies were noted as above.
2	Agree minutes of the last AGM
	The minutes from the previous meeting on 8 th February 2022 were agreed by those that were present.
3	Summary of the Year including latest task statistics (Secretary)
	<p>The Chair handed over to our Secretary Annette. In Summary: Our Promotions team are meeting up every month and in April we arranged a lunch event at the Great Central Railway. Annette thanked <u>Sharon, Sue P and Helen</u>, for helping out whilst attending. More events have been planned for the rest of the year too.</p> <p>We are trying to get information out to members via a new newsletter, very kindly produced by <u>Ginnie</u>, and <u>Andy</u> was successful in getting an article published in the Barrow Voice.</p> <p>Befriending remains the most popular service we offer with 80% of all our tasks during the year. A massive thank you to all of our befriending volunteers for the support provided. In the first 6 months of 2022 we have completed 670 tasks – with our overall total being 3165. Thank you and Well done to all of our wonderful volunteers.</p>
4	Financial Report (Treasurer)
	<p>The Financial report is for a 6-month period due to the change of our financial year end from 31 December to 30 June. We changed our financial year end as the AGM always follows the financial year end and we felt that having the AGM in July instead of January would be better for members and volunteers.</p> <p>Our finances are in a healthy state. We have £2417 in the bank. Of that £1034 is ring fenced for spending on outings or activities for our members. This money is what remains from the Co-op grant which was given to us for this purpose. This leaves us with £1383 available for our running costs which amount to approximately £400 per year.</p>

Donations from group events and drivers is also put towards events rather than running costs. It was agreed at the Steering group to apply for 12months worth of running costs from either the Parish Council or Leicestershire County Council.

This was the first year that BGNS has self-reported; the Constitution has been amended to reflect this and (as agreed at the AGM02), and we would like to **thank Alan Willcocks** for carrying out an independent volunteer examination of the accounts.

It was proposed that we should accept the Financial Report as a true reflection of our accounts:

Proposed by:	Sharon Gudger	Seconded by:	Laura Gibson
For:	All	Against:	None
		Abstain:	None

5 Re-election of Officers:

All posts for Officers and Members of the Steering Group were up for re-election. All post holders have agreed to re-stand. No other volunteers had come forward for election.

Any Volunteer is welcome to attend the Steering Group meetings at any time.

5.1 Re-election of Officers - Post of Chair

It was proposed that Karen Selby should be re-elected for the post of Chair.

Proposed by:	Annette Richardson	Seconded by:	Ginnie Willcocks
For:	All	Against:	None
		Abstain:	None

5.2 Re-election of Officers - Remaining Posts of Officers of the Scheme

It was proposed that all existing Posts for Officers of the Scheme, Nick Thomas for Treasurer, Laura Gibson for Safeguarding Officer and Annette Richardson for Secretary should be re-elected en-bloc.

Proposed by:	Sharon Gudger	Seconded by:	Andy Northcote-Smith
For:	All	Against:	None
		Abstain:	None

5.3 Re-election of Officers - Remaining members of Steering Group

It was proposed that the remaining members of the Steering Group, Alison Bowley and Ginnie Willcocks, should be re-elected en bloc.

Proposed by:	Karen Selby	Seconded by:	Annette Richardson
For:	All	Against:	None
		Abstain:	None

6 The next 12 months:

We are looking at confirming the description for the **Volunteer coordinator** role – **Sue P** has agreed to take on the role and has made a start, but we are still reviewing what is needed to be included for the role.

We also have another new role, **Events coordinator**, **Sue F** has agreed to take on the role and has made a start, but again, we still need to confirm aspects of the role. **Thank you both for agreeing to these new positions.**

Updating the Befriending guidelines – much has changed since these were initially written and they are in the process of getting these reviewed and updated. We will also be looking to setting up some **Befrienders meetings.**

Our Promotions Team have been busy planning the following events:

Planned events: July we held a successful Ceramic Tile workshop, **Thanks to Andy NS.**

Thursday 18th August – Volunteers Walk and Meal starting from the Navigation Inn

Thursday 8th September – Afternoon Tea Dance

Wednesday 5th October – Smartsy Glass Workshop

Wednesday 16th Novemeber – Afternoon Tea

Wednesday 7th December – Volunteers Evening Skittles Event at the Conservative Club

2023 – With reduced funding a more limited range of events is currently being planned - Canal Boat Trip and Great Central Lunch. If more funding is made available, additional events can be added.

Volunteers are welcome to attend meetings or provide suggestions for future events. Feedback is also very useful to the Promotions team for planning future events.

7 Volunteer Feedback:

No feedback was received before the meeting.

Andy NS thanked **Annette** for her work as the Telephone Coordinator. Annette said the role is very fulfilling as she gets to speak to the members and hear for herself how grateful they are for the support volunteers provide them, helping to keep them independent.

8 Questions & Answers:

No questions were received prior to the meeting.

Annette raised the issue that more families with relatives living with dementia are getting in touch and asking about support. Various local group with more specialised care and training are available locally and families are provided with these details during an initial visit with them. Volunteers will always be made aware of the support issues required.

9 Closing Statement:

The Chair thanked everyone attending for their time and contribution in the scheme's 3rd AGM.

The **date of the next AGM** was proposed as sometime in **July or August 2023** once other commitments can be confirmed. **Location tbc**

Enclosures: (1)

Item 4 Reports – Financial Report

Barrow upon Soar Good Neighbour Scheme
Income and Expenditure Account for the period
1 January to 30 June 2022

	1 Jan to 30 Jun 2022		2021	
Income	£	£	£	£
Grants				
Barrow upon Soar Parish Council	0		0	
Charnwood Borough Council	0		500	
 Community Fund				
Co-op	0		0	
		0		500
Donations (Group)				
Trinity Church	0		100	
Co-op Community donation	0		0	
		0		100
Donations (Individual)				
Other	524		140	
Driving	172		466	
		696		
		696		606
		696		1206
 Expenditure				
Insurance		0		131
Publicity		0		99
Website etc		0		81
Stationery		0		44
Mobile phone		32		231
DBS checks		12		72
Outings		478		824
Community volunteer vouchers		0		130
Training		0		0
Community Bench		0		500
Miscellaneous		0		39
Mileage		62		237
		584		2388
 Funds carried forward		112		-1182
Funds brought forward from previous year		2305		3487
Total funds		2417		2305
 Represented by:				
Bank Account		2417		2305
		2417		2305