

Meeting Notes Barrow Upon Soar Good Neighbour Scheme

1st Annual General Meeting

26th January 2021 5pm via Zoom

Current Officers of the Scheme:	Joyce Whowell (JW) – Chair, Nick Thomas (NT)– Treasurer Laura Gibson – Safeguarding Officer, Annette Richardson (AR) – Secretary
Current Steering Group Members:	Ginnie Willcocks, Alison Bowley, Rose Ball, Shelley Cross
Attendees:	Sue Preston, Jessica Necchi, Andy Northcote Smith, Alan Willcocks, Karen Selby, Vera Williams, Prue Padmore
Apologies:	Laura Gibson, Penny Margetts, Miriam Forman, Heather Dipple, Sharon Gudger

Item	Description
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1	Welcome and Apologies (Chair)
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Our Chair, Joyce Whowell, introduced herself and welcomed everyone to our first AGM for Barrow Good Neighbour Scheme. JW thanked all the volunteers for the positive contribution they have made to the village, especially under the challenging conditions of the past year. Apologies were noted as above.

2	Summary of the Year - 13 months (Secretary) including latest task statistics
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The Chair handed over to our Secretary Annette Richardson. AR read out a prepared Summary of the Year's Achievements which covered the 13 month period since the launch of the scheme. AR also talked about the Task Summary Report which covered a very impressive 928 tasks.

3	Financial Report (Treasurer)
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JW handed over to our Treasurer Nick Thomas. NT stated that the accounts very healthy. The accounts had been independently examined as of 31 December and the Financial Report was shown. We have had a very good first year with grants from Leicestershire County Council SHIRE Community Grant and Barrow Parish Council and a number of very generous donations. We were also fortunate to be chosen by the Co-op to be a beneficiary of their Community Fund. The Community Fund money is primarily for outings and activities but they have agreed we can use some of it to help with our running costs which amount to approximately £600 per year so we are certainly solvent for 2021.

It was proposed that the Income and Expenditure Account for the period of 1 June 2019 to 31 December 2020 be accepted as a true record of the Financial situation of the Scheme.

Proposed by:	Ginnie Willcocks	Seconded by:	Karen Selby
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For:	All	Against:	None	Abstain:	None
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4	Re-election of Officers:
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All posts for Officers and Members of the Steering Group were up for re-election. Prior to the meeting all current post holders had agreed to re-stand. No other volunteers had come forward for election.

4.1	Re-election of Officers 4.1 - Post of Chair
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It was proposed that Joyce Whowell should be re-elected for the post of Chair.

Proposed by:	Nick Thomas	Seconded by:	Annette Richardson
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For:	All	Against:	None	Abstain:	None
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4.2	Re-election of Officers 4.2 - Remaining Posts of Officers of the Scheme
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It was proposed that all existing Posts for Officers of the Scheme, Nick Thomas for Treasurer, Laura Gibson for Safeguarding Officer and Annette Richardson for Secretary should be re-elected en bloc.

Proposed by:	Alison Bowley	Seconded by:	Ginnie Willcocks
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For:	All	Against:	None	Abstain:	None
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4.3	Re-election of Officers 4.3 - Remaining members of Steering Group
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It was proposed that all existing members of the Steering Group, Alison Bowley, Ginnie Willcocks, Rose Ball, and Shelley Cross, should be re-elected en bloc. It was also stated that any volunteer can attend a Steering Group Meeting at any time.

Proposed by:	Nick Thomas	Seconded by:	Karen Selby
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For:	All	Against:	None	Abstain:	None
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5	Volunteer Feedback:
5.1	New Volunteer Co-ordinator Role:
<p>We have a new role of Volunteer Co-ordinator starting this year. Shelley Cross will initially liaise with members and volunteers that are involved with our Befriending support, be it home visits, phone calls, walks or door step visits. We need to ensure everyone is happy with how we are providing this support and how we can improve it going forward. Befriending (including telephone befriending calls) now accounts for 75% of the support tasks we carry out.</p>	
5.2	Forthcoming events:
<p>We have 2 types of events: Social events are for Members and Volunteers to enjoy together so we can all meet one another and enjoy ourselves a bit. Training events are for volunteers to hopefully learn something new, or refresh their knowledge, and can either be in-house or provided by organisations such as Alzheimer's Society. Social events planned for 2020, Festive Wreath Making, a Ceramic Tiles workshop and a variety of speakers can be rolled forward to our 2021 plans. Last week we had our first Dementia Friends on-line training, with the second one running next week. Volunteers are encouraged to bring new ideas forward for social events they think are suitable. Anyone wishing to be part of our Promotions team should get in touch with any of the Steering Group.</p>	
5.3	Issues/Comments received:
<p>No Issues or Feedback received prior to the meeting.</p> <p>One big issue that was discussed is how to identify new members that would benefit from our support. Jessica suggested information in the Doctor's surgery. AR replied that the Doctor's surgery had agreed before Lockdown in March that we could have a table and leaflets in the waiting area. This idea is currently on hold due to current restrictions. Other suggestions were; a wider use of local social media pages as well as our own group pages, i.e. Spotted and Helping Hands; new posters to be put up in local shops, Library, Parish Council window and display boards around the village.</p> <p>Prue, who is our village Dementia Friends contact, stated she continues to signpost potential new members to use our scheme. Many Thanks Prue.</p> <p>NT wanted to thank JW and AR for all their hard work in getting the scheme up and running and delivering a successful first 13 months period.</p>	
6	Questions & Answers:
<p>No questions were received prior to the meeting. No further questions were raised at the meeting.</p>	
7	Closing Statement:
<p>The Chair thanked everyone for their time and contribution in the scheme's first AGM and how we can soon hopefully look forward to being able to meet up face to face.</p> <p>The date of the next AGM was proposed as 5pm Tuesday 1st February 2022. Location/method tbc</p>	

Enclosures: (3)

Item 2 Reports – Summary of Year's Achievements, Task Summary

Item 3 Reports – Financial Report