

Meeting Notes Barrow Upon Soar Good Neighbour Scheme
5th Annual General Meeting
6:15pm 23rd July 2024 - Conservative Club

Current Officers of the Scheme:	Karen Selby – Chair, Nick Thomas – Treasurer Laura Gibson – Safeguarding Officer, Annette Richardson – Secretary
Current Steering Group Members:	Alison Bowley, Andy Northcote-smith
All Attendees:	Karen Selby, Nick Thomas, Laura Gibson, Annette Richardson, Alison Bowley Sharon Gudger, Ginnie Willcocks, Alan Willcocks, Angie Sharpe, Terri Davies, Rose Ball, Andy Boston
Apologies:	Andy Northcote-smith, Penny Margetts, Heather Bywater, Sue Preston, Mariam Forman, Vanita Patel, Michelle Leates, Sue Fitzgerald, Traudi Halliday, Michael Bernstein, Sue Skyes, Lynne Pawley
Item	Description
1	Welcome and Apologies (Chair)
	Karen welcomed everyone to the meeting and thanked them for attending. Apologies were noted as above.
2	Agree minutes of the last AGM
	The minutes from the previous meeting on 26 th July 2023 were agreed by those that were present.
3	Summary of the Year including latest task statistics (Chair)
	Karen provided a brief Summary of year 5 - July 2023 - June 2024
	<u>29th Nov 2023 Volunteers Christmas Skittles</u> Christmas jumpers galore with 16 volunteers and guests throwing woods down the alley in the hope of hitting skittle. Donations from local businesses enabled us to present prizes to the top chuckers on the night namely Annette, Andy, and Mike. Thanks to Angie for organising the prizes
	<u>6 Dec 2023 Members Afternoon Tea</u> Around 30 members and guests attended our Christmas get together over a delicious spread of food. The entertainment began with excellent singing from thirty pupils and staff from Hall Orchard school choir which was thoroughly enjoyed by everyone. Thanks to Andy NS for liaising with HOPS. The choir also gave out mince pies to all our members and received a big round of applause. The members also took part in Last Hat Bingo for a bit of fun during the food courses - thanks to Ginnie . Many thanks to the promotions team, volunteer drivers and volunteers serving tea who made this event possible.
	<u>5 June 2024 Members D Day commemorative Afternoon Tea</u> 24 members attended in the afternoon to enjoy the lovely spread provided by Nathan and Dani at the Conservative Club. We did something a bit different this time and each member created a poppy which was mounted on a wreath - thanks to the skills of Alison . The wreath was then laid on the War Memorial to mark the 80th anniversary. Many thanks to the promotions team, volunteer drivers and volunteers serving tea and Annette who made this event possible.
	<u>Volunteer social evening walks on the 3rd Wednesday of the summer months</u> Led by Nick from various pubs in the village an hour's walk followed by liquid refreshments for anyone who wishes to attend. This has now been extended to other volunteer groups in the village to join in. Many thanks to Nick for planning and arranging these walks.
	The AGM Tonight - Has incorporated a BBQ to extend it a summer social event for volunteers and guests so welcome everyone.

None of these events would happen without the volunteers who give up their time to help with planning and organisation, so special mention to the **Steering Group members** who are Annette, Nick Thomas, Laura, Alison, Andy NS and me, and the **Promotions team members** are Annette, Ginnie, Sue, Angie, Laura, Alison, Andy NS, and me.

4 Financial Report (Treasurer)

Nick provided a summary for the Financial Report: The year end funds for 2024 are slightly higher than the previous year by £290, with the standard out goings for insurance, stationery and DBS checks being similar to previous years. We were successful with our grant application from Barrow Parish Council towards various events for 2024. We continue to receive donations from our volunteer drivers which we are very grateful for, and these all go towards providing a discount to future members events. The independent examination of the accounts by a volunteer has carried out by Joyce Whowell – thank you **Joyce**

Proposed by:	Annette Richardson	Seconded by:	Karen Selby		
For:	All	Against:	None	Abstain:	None

5 Re-election of Officers:

All posts for Officers and Members of the Steering Group were up for re-election. All post holders have agreed to re-stand. No other volunteers had come forward for election.

Any Volunteer is welcome to attend the Steering Group meetings at any time.

5.1 Re-election of Officers - Post of Chair

It was proposed that Karen Selby should be re-elected for the post of Chair.

Proposed by:	Sharon Gudger	Seconded by:	Angie Sharpe		
For:	All	Against:	None	Abstain:	None

5.2 Re-election of Officers - Remaining Posts of Officers of the Scheme

It was proposed that all existing Posts for Officers of the Scheme, Nick Thomas for Treasurer, Laura Gibson for Safeguarding Officer and Annette Richardson for Secretary should be re-elected en-bloc.

Proposed by:	Alison Bowley	Seconded by:	Ginnie Willcocks		
For:	All	Against:	None	Abstain:	None

5.3 Re-election of Officers - Remaining members of Steering Group

It was proposed that the remaining members of the Steering Group, Alison Bowley and Andy Northcote-smith should be re-elected.

Proposed by:	Nick Thomas	Seconded by:	Rose Ball		
For:	All	Against:	None	Abstain:	None

6 The next 12 months:

The events we plan and present to members and volunteers are always with the funding consideration as a primary consideration. The current pattern of two members afternoon teas and a summer and winter volunteer event is working well so this will be our aim with final decisions taken nearer the time.

The current idea for the members afternoon tea is a St George's Day celebration in April 2025.

The volunteer walks will continue during the lighter months for those who wish to attend. For those that do not want to walk there is always a chance to join the group for a pint afterwards.

The current balance of members to volunteers is working well. We are currently able to support requests for befriending and transport so we are doing well, with approximately 100 tasks each month which has been consistent for a few years.

7 Volunteer Feedback:

No feedback was received before the meeting. Angie wanted to report that she gets very positive feedback from the members and families she supports with both home visits and car trips out to local shops and garden centres, with charity shops being very popular.

A discussion was then held about how to promote the scheme to attract both new members and volunteers. It was suggested that posters are placed in the doctors waiting room, the Pharmacy, Parish

Council window, the pet shop, the Cons Club, and on various notice boards within the village. Sharon stated she needed more leaflets to give out, and it was suggested we check the other outlets such as the library and Pharmacy to see if they need more. Note: this action can be progressed at the next Promotions Meeting on 6th August

8

Questions & Answers:

Karen asked whether anyone at the meeting would be interested in having some training for the Telco Role, and reiterated that it is a very rewarding role as you get to talk to lots of the members who are so grateful for the support that have been provided. Rose and Sharon both said they were interested and will join Joyce who has covered the role in previous years - thank you all.

Alan asked if we record how members and volunteers have heard about us. The most popular is via Social Prescribing at the doctors, or directly from the doctor or Pharmacy, although there has been a few via existing members. We do not record where volunteers have heard about us.

9

Closing Statement:

The Chair thanked everyone attending for their time and contribution in the scheme's 5th AGM.

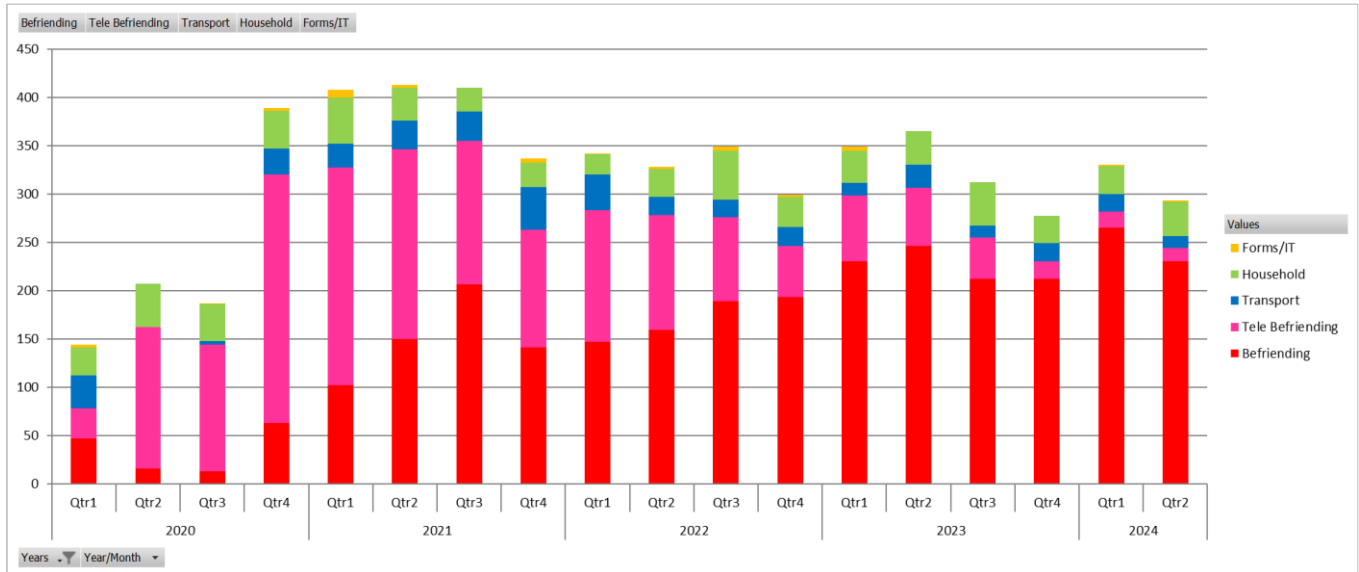
Karen also thanked all volunteers for their positive contributions to the Scheme, and their continued support to our members.

The **date of the next AGM** was proposed as sometime in **July 2025**. Date tbc nearer the time.

**Barrow upon Soar Good Neighbour Scheme
Income and Expenditure Account for the period
1 July 2023 to 30 June 2024**

	1 Jul 23 to 30 Jun 24	1 Jul 22 to 30 Jun 23
Income		
Grants	£	£
Barrow upon Soar Parish Council	300	300
Donations (Group)		
Trinity Church	0	75
Donations (Individual)	885	737
Other		
Driving	154	252
	<u>1339</u>	<u>1364</u>
Less Expenditure		
Insurance	131	131
Publicity	0	0
Website etc	0	0
Stationery	69	75
Mobile phone	60	60
DBS checks	36	72
Events	709	1488
Miscellaneous	0	0
Mileage	44	97
	<u>1049</u>	<u>1923</u>
Surplus of income over expenditure	290	-559
Funds brought forward from previous year	1858	2417
Total funds	<u>2148</u>	<u>1858</u>
Represented by:		
Bank Account	<u>2148</u>	<u>1858</u>

Tasks completed to 30th June 2024



*The chart above shows the growth of the scheme, per quarter, by different task types, as the years have progressed.

	Befriending	Tele Befriending	Transport	Household	Forms/IT	Totals
2020	139	565	65	151	7	927
2021	599	692	129	132	16	1568
2022	688	395	94	132	9	1318
2023	900	189	68	142	4	1303
2024	495	31	30	65	2	623
Qtr1	265	17	18	29	1	330
Qtr2	230	14	12	36	1	293
Grand Total	2821	1872	386	622	38	5739

* Tasks from December 2019 are incorporated into 2020 totals

In Year 5 (July 2023 – June 2024)

Events:

- **Members Afternoon Tea – 6th Dec 2023** – 30 members and guests. HOPS Choir enjoyed by all. Thanks Andy NS
- **Members Afternoon Tea – 5th June 2024** – 24 members and guests – Members helped to make wreath. Thanks Alison.
- **Volunteers Skittles – 29th Nov 2023** – 16 volunteers and guests.
- **Evening Walks** - 3rd Wednesday of the month from various pubs – thanks to Nick for leading them

Thanks to all the volunteers that helped to support these events.

Members numbers:

We have **48 Active** members (same as last AGM)

- We had **9 new** members join since the last AGM
- **26** members receiving **regular** support – home Team visits, phone calls, or shopping
- **22** members receiving support for **prescriptions** or **occasional** support
- **38** members have left or do not receive support since the scheme started, including **9** since the last AGM

Volunteer numbers:

We have **31 active** volunteers (increase of 1 since last AGM)

- **4 new** volunteers joining since last AGM
- **3** are having a **break** before hopefully carrying on supporting members
- **1 left** since last AGM - **14** have left in total.

Looking forward 2024/25:

- **Volunteers' BBQ** – 23rd July - 25 volunteers and guests
- **Members Afternoon Tea** – tbc
- **Evening Walks** – to continue and to include volunteers from other village groups