

Meeting Notes Barrow Upon Soar Good Neighbour Scheme
4th Annual General Meeting
6:30pm 26th July 2023 - Conservative Club

Current Officers of the Scheme:	Karen Selby – Chair, Nick Thomas – Treasurer Laura Gibson – Safeguarding Officer, Annette Richardson – Secretary
Current Steering Group Members:	Alison Bowley, Andy Northcote-smith
All Attendees:	Sharon Gudger
Apologies:	Penny Margetts, Ginnie Willcocks, Alan Willcocks
Item	Description
1	Welcome and Apologies (Chair)
Karen welcomed everyone to the meeting and thanked them for attending. Apologies were noted as above.	
2	Agree minutes of the last AGM
The minutes from the previous meeting on 27 th July 2022 were agreed by those that were present.	
3	Summary of the Year including latest task statistics (Chair)
<p>Events</p> <p>2022 was a busy year for social events for our members and by the end of the year we were able to successfully spend the remaining funds from our COOP grant.</p> <ul style="list-style-type: none"> • In July we held a <u>craft event with Tilly Pots</u> making clay tiles which were decorated on the day before being taken for firing. This was the first time for this type of event and it was enjoyed by both members and volunteers that attended. • In September we had an <u>Afternoon Tea Dance</u>, again a first for this type of event. Members enjoyed the music and dancing after a lovely buffet. • In October we welcomed <u>Smartsy Glass</u> back and this event was again well supported by members and volunteers. • In November we had an early <u>Christmas Afternoon Tea</u> for members which is a firm favourite and always well attended. • In December Volunteers got together for a <u>Skittles evening</u> before enjoying a lovely buffet supper. <p>For 2023 events and onwards, funding is coming from donations from previous events, transport donations from volunteers and members or donations from Holy Trinity Church.</p> <ul style="list-style-type: none"> • Our <u>Newsletter</u> summarising the events for the previous 12 months as well as known planned events for early in the year, was distributed in March. The main event being <u>April's Coronation Tea</u>. Attendance was down slightly on previous events, but with so many events organised to celebrate the coronation in the village at the time, it was good to see all those that came. • In June we held the first of our <u>summer Walk/Talk/Drink evenings</u> for volunteers. We hope to run these each month in summer on the 3rd Wednesday of the month to encourage volunteers to get together and be able to meet up in a friendly atmosphere. <p>Activities</p> <p>Between July 22 and June 23 volunteers carried out over 1350 tasks supporting our members. Over 80% of those tasks are home visits or telephone calls. Transport and household support such as gardening, shopping and prescription collection also remains popular with almost 250 tasks during those 12 months. Thanks to those volunteers that support the Steering Group and Promotions meetings.</p>	

Thank you to all volunteers that have helped at our events in the last 12 months be it delivering invitations, transport, setting up the rooms, or attending them. Our members really enjoy the social events and the feedback on or after the day is always to say what a great time they have had.

Thank you again to ALL our volunteers for all the great support that you provide day in for our members.

4 Financial Report (Treasurer)

With the previous AGM covering only 6 months of business due to the change of date, it is difficult to draw direct comparisons between last years account, however, spending over a 12 months period is expected to be the same for general running costs, and no more than £400 annually.

We have £1858 in the bank and will continue to apply for small grants to help over the amount of funds spent on annual overheads.

Note* After a discussion on donations it was agreed to investigate a donation from Holy Trinity Church and also in future years to specify any donations given for volunteer events. A copy of the updated Financial Statement is attached.

Proposed by:	Annette Richardson	Seconded by:	Karen Selby		
For:	All	Against:	None	Abstain:	None

5 Re-election of Officers:

All posts for Officers and Members of the Steering Group were up for re-election. All post holders have agreed to re-stand. No other volunteers had come forward for election.

Any Volunteer is welcome to attend the Steering Group meetings at any time.

5.1 Re-election of Officers - Post of Chair

It was proposed that Karen Selby should be re-elected for the post of Chair.

Proposed by:	Annette Richardson	Seconded by:	Sharon Gudger		
For:	All	Against:	None	Abstain:	None

5.2 Re-election of Officers - Remaining Posts of Officers of the Scheme

It was proposed that all existing Posts for Officers of the Scheme, Nick Thomas for Treasurer, Laura Gibson for Safeguarding Officer and Annette Richardson for Secretary should be re-elected en-bloc.

Proposed by:	Karen Selby	Seconded by:	Alison Bowley		
For:	All	Against:	None	Abstain:	None

5.3 Re-election of Officers - Remaining members of Steering Group

It was proposed that the remaining member of the Steering Group, Alison Bowley should be re-elected, and Andy Northcote-smith should be newly elected.

Proposed by:	Annette Richardson	Seconded by:	Karen Selby		
For:	All	Against:	None	Abstain:	None

6 The next 12 months:

Next 12 Months – July 23 onwards

- July/August Walk/Talk/Drink events continue if support and weather allow.
- 29 November – Volunteers Skittles
- 6 December – Christmas Afternoon Tea

2024 – nothing planned to date but suggestions from volunteers for future events would be welcome.

Sharon offered to provide contact details for 2 possible types of events, and also support events with donations for gifts/prizes – **thank you Sharon.** To be added to Promotions Team Notes.

Volunteers are welcome to attend Promotions meetings. Feedback is also very useful to the Promotions team for planning future events.

7 Volunteer Feedback:

No feedback was received before the meeting.

A discussion about feedback from the members resulted in a suggestion that a record/note is made (with permission) and a display is created for the window of the Parish Council Offices. To be added to Promotions Team Notes.

8 Questions & Answers:

No questions were received prior to the meeting.

9 Closing Statement:

The Chair thanked everyone attending for their time and contribution in the scheme's 4th AGM. Karen also thanked all volunteers for their positive contributions to the Scheme, and their continued support to our members.

The **date of the next AGM** was proposed as sometime in **July or August 2024.**

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**Barrow upon Soar Good Neighbour Scheme
Income and Expenditure Account for the period
1 July 2022 to 30 June 2023**

	1 Jul 22 to 30 Jun 23		1 Jan to 30 Jun 22	
	£	£	£	£
Income				
Grants				
Barrow upon Soar Parish Council	300		0	
		300		0
Donations (Group)				
Trinity Church	0		0	
		0		0
Donations (Individual)				
Other	812		524	
Driving	<u>252</u>		<u>172</u>	
		1064		696
		<u>1364</u>		<u>696</u>
Expenditure				
Insurance		131		0
Publicity		0		0
Website etc		0		0
Stationery		75		0
Mobile phone		60		32
DBS checks		72		12
Outings		1488		478
Miscellaneous		0		0
Mileage		<u>97</u>		<u>62</u>
		<u>1923</u>		<u>584</u>
Funds carried forward		-559		112
Funds brought forward from previous year		<u>2417</u>		<u>2305</u>
Total funds		<u>1858</u>		<u>2417</u>
Represented by:				
Bank Account		<u>1858</u>		<u>2417</u>